

Finance Committee Meeting

October 3, 2013 7:30 PM (Thursday)
Veterans Memorial Building, Room 229
900 Main Street
Millis, MA 02054

In Attendance:

Peter Jurmain, Chairman
Craig Schultze
Tom Krimmel
Doug Riley
Jim Smith

Peter Jurmain called the meeting to order at 7:32 PM.

Peter Jurmain introduced and welcomed a new member of the Finance Committee, Tom Krimmel.

Millis Postmaster Payment:

Craig Schultze made a motion to pay \$505.99 to the Millis Postmaster for required mailings. Doug Riley seconded. Vote: 5/0 motion carries.

Article 7: DPW SCADA Computers (Water and Sewer Departments)

Jim McKay discussed the need to replace outdated SCADA computers with new hardware and software. The computer on well #5 is not working at all. Needed funds are \$7,568.98 for computers and \$14,903 for software for a total of \$22,471.98. This will come from Water and Sewer Department funds.

Doug Riley raised a question about the number of monitors needed and Jim McKay will check and respond.

Article 8: DPW Well/Station Heaters (Water and Sewer Departments)

Jim McKay discussed the need to properly control the heat for the SCADA computers. Jim McKay is checking on the ability to be reimbursed for energy credits by NSTAR. Peter Jurmain asked how much savings can be expected, and Jim McKay will check on this. Amount \$22,545.00 from Water and Sewer Budgets.

Article 6: DPW Well/Station Heaters (Water and Sewer Departments)

Jim McKay discussed the need to replace a truck with 140,500 miles and rusting with a more reliable vehicle. The proposed truck will have a number of useful attachments including a generator, plow and lights. Cost: \$64,387.00 for truck less \$3,000.00 trade-in + \$2,200.00 for 5-year warranty = \$63,587.00.

Review of Articles by Town Administrator:

Article #1 Rezone I-P-2 District for Agricultural Retail Use:

The district includes the area on Rt. 109 towards Medway. This article would authorize agricultural retail use to the district. Zoning Board will meet regarding this.

Article #2 Zoning Changes – Adult Entertainment and Medical Marijuana – Map and Use:

The Planning Board recommended medical marijuana zoning in the I-P-2 zone.

Article #3 Adult Entertainment District Zoning – Map

The town must provide an Adult Entertainment District and would recommend district I-P-2 to be designated for such use. If this passes, it would not apply to the GAF/Ann and Hope property

Article #3 Cedar Street / Farm Street Sewer Project:

This article would address the extension of the sewer line from the upcoming new development off of Farm Street. Will be discussed by the Board of Supervisors. 80% of cost will be borne by property assessments.

Article #4 Rescind a Portion of Chapter 90 Appropriation:

At the May Town Meeting \$413,945.00 was appropriated for Chapter 90 funds, the state came back with an actual of \$275,963.00 therefore \$137,982.00 must be rescinded.

Article #5 Rosenfeld Road Drain Modification:

Much of cause of the problem is attributable to roots growing the area. Working on design. May need just design funds at this meeting.

Articles #6, #7 and #8 covered at beginning of the meeting by Jim McKay.

Article #9 Veterans Memorial Building Boiler:

The current boiler could last until November or early December; replacement is necessary. Hopefully there are energy efficient grants available to offset the cost of replacement. A cost estimate is needed and the rough expected cost is \$40,000.00

Article #10 Veterans Memorial Building Flooring:

The carpet in the building was installed in 1997 and dust stirs up from the carpet causing breathing issues in some individuals. The following areas would be replaced:

Council on Aging:	\$ 4,030.00
Room #130:	\$ 6,750.00
Recreation Department:	\$ 4,345.00
Board of Selectmen/Town Administrator's Office:	<u>\$ 8,750.00</u>
Total:	<u>\$23,875.00</u>

Article #11 Veterans Memorial Building Masonry Project:

There is leakage through the masonry and needs to be repaired to preclude worse problems. This article will require borrowing and is the second stage of the project Estimates are as follows:

Veterans Building Masonry Project	\$370,000
Designer Services	\$30,000
Preparation of Bid Documents	\$10,000

Article #12 Veterans Memorial Building Gym Project

Article #13 DPW Contract has been settled and will be presented at Town Meeting:

Article #14 Police Contract has not settled

Article #15 Dispatch Contract has not been settled.

Article #16 Traffic Supervisors Contract has not been settled.

Article #17 Stabilization Fund. The adding of funds would be desirable if possible

The committee will recommend whatever they can to each fund.

Article #18 OPEB Trust Fund. The adding of funds would be desirable if possible

The committee will recommend whatever they can to each fund.

Article #19 Veterans Tax Work Program:

This program is similar to the Senior Work Program. It is for a maximum of \$800 each (NOTE: On October 8, it was estimated by the Town Administrator that 18 slots would be needed for a total of \$14,400)

Article #20 Former Centennial Park Hazardous Waste Study/Abatement:

The DEP rejected the notion that the contaminants were from offsite. Approximately \$25,000.00 will be necessary to conduct a study of the site. The town will then have two years to abate the study's results.

Article #21 Regional Energy Services Staff (Grant Match):

The town would hire a staff member shared with the town of Medway to conduct energy needs studies of the town's buildings and research and apply for available energy grants. Planning to review this cost-sharing opportunity with Medway.

Article #22 Former Dewey Property Stone Wall Repair and Tree line Cutting (CPC)

Expected amount is \$3,950.00 from CPC funds. CPC is asked to present more detail to the Finance Committee

Article #23 Ellice School Improvements (CPC)

Expected amount is \$12,500 from CPC funds. CPC is asked to present more detail to the Finance Committee

Article #24 Designate Bullard Lane as a Scenic Road:

At the request of a citizen if this article passes there would be some restrictions on what work could be done on the street, such as tree removal.

Article #25 Unpaid Bills: A routine article to pay invoices from prior fiscal years. Expected requirement is \$1,568.70.

Article #26 Rabies Prevention Revolving Fund:

This article would establish a revolving fund for the rabies clinic. The funds raised by the clinic now go in to the town's General Fund. Representatives from Board of Health are being asked to present more information to FINCOM.

Article #27 COA – Add Drivers & Receptionist to the Personnel Plan and Article #30 COA – Drivers 2% Wage Increase:

There was an oversight in adding the drivers and receptionist to the Personnel Plan therefore no wage increase has been given. This article would correct the oversight.

Article #28 Reclassification Request. More information is needed, and expected to be forthcoming in future meetings.

Article #29 Community Notification System. Changes are needed to help ensure that we are not placed in a line behind other communities in Norfolk County.

Article #30 Special Needs Van: Schools are requesting this van and will comment further in future meetings.

Article #31 Additional Support for American Legion Post – Gift (Heating System). More information is needed.

Article #32 Petitioned Article – Sports Field Complex:

A citizen petitioned for a 3 million dollar override to build a Sports Field Complex.

Article #33 Feasibility Study – Town Fields. A feasibility study is under way and, on completion, needs to be presented to the BOS.

Article #34 Urban Domesticated Fowl or Rabbit Regulations. These regulations are under review by the Board of Health and need to be presented to the BOS

Old Business/New Business:

Upcoming Meetings:

TBD

Town Meeting: Monday November 4, 2013

Minutes Approval:

Minutes from September 18, 2013 could not be voted on due to the absence of a quorum.

Adjourn:

Craig Schultze made a motion to adjourn the meeting at 8:48 PM; Doug Riley seconded. Vote 5/0 motion carries unanimously.

Respectfully submitted,

Jim Smith